

Application for exhibit space

OSBA Trade Show 2010 — Nov. 8 & 9
Greater Columbus Convention Center — Halls C & D

Downtown Columbus, Ohio

Application requirements

A nonrefundable deposit must be received with the application. (See below for deposit amount.)

Space will not be held unless a deposit is received. OSBA reserves the right to reject any application it deems as inappropriate in nature. If a company's application is rejected, the deposit will be returned.

After acceptance of this application, a contract for space will be sent to the applicant, along with an invoice for the remaining rental fee.

Deposit, payment schedule and cancellation policy

Prior to May 1, the deposit is \$100 per booth space requested. From May 1 to Sept. 30, the application must be accompanied by a deposit of half of the total booth cost. After Oct. 1, full payment is due with your exhibitor application in order to reserve a booth space. Space will not be held unless the deposit is received.

Full payment will be due 45 days after date of contract and invoice. **OSBA reserves the right to release reserved booth spaces if payment is not received within 45 days of contract and invoice.**

In the event of cancellation, the exhibitor will forfeit the booth deposit. Cancellations or breach of contract on or after Oct. 1 entitle the exhibitor to no refund and all payments shall become the property of OSBA as liquidated damages.

Firm name _____

Address _____

City _____ State _____ ZIP _____

Contact _____ Title _____

Phone () _____ Fax () _____

E-mail address _____ Web page _____

Number of booth spaces requested _____ Booth choices: 1st _____ 2nd _____ 3rd _____ 4th _____

Company description (limited to 145 characters — spaces count as characters) _____

I understand that the deposit for booth space is nonrefundable unless my application is rejected, and acknowledge the cancellation policy stated above. I also understand that by providing my fax number and e-mail address, I consent to receive faxes and e-mails from OSBA.

Authorized signature _____

Check for information on: Sponsorship opportunities *InfoAds* *Journal* and *VendorBook* advertising

Direct all correspondence to: Robin Charles, Trade Show coordinator
Ohio School Boards Association
8050 N. High St., Ste. 100
Columbus, OH 43235-6481
Phone: (614) 540-4000 or (800) 589-OSBA (within Ohio only)
Fax: (614) 540-4100 ● E-mail: rcharles@ohioschoolboards.org

Booth space rental

Front third of exhibit hall

Standard.....10' x 10'\$925

Corner10' x 10'\$975

Island20' x 20' *call for pricing*

Middle third of exhibit hall

Standard.....10' x 10'\$875

Corner10' x 10'\$925

Island20' x 20' *call for pricing*

Back third of exhibit hall

Standard.....10' x 10'\$825

Corner10' x 10'\$875